

Crescent Nurseries

03 – NURSERY FEES TERMS AND CONDITIONS POLICY

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1.0	Dec25 Amended policy "NURSERY FEES TERMS AND CONDITIONS POLICY"	Hannah MacGuire

Persons responsible

- Director – Faheem Chishti
- Fozia Shah – Senior Nursery Manager

Fees, Terms and Conditions

We have tried to give you an overview of our Nursery and the various childcare options – we recommend that you speak through this with a staff member to discuss your individual needs – but an overview is detailed below.

- We are always open and honest with our fee structure and inform you in advance if we need to review our fee structure to continue to meet the needs of the business.
- If your child is attending Crescent Nursery for their Government Funded hours, please speak to a staff member – there are several ways your funding can be used.
- We can accept Childcare Vouchers through various companies and work with University Bursaries, Care2Learn and other training providers to help cover childcare costs.
- If you would like further information, please get in touch with us, and we can review what works best for you.

Our Charges:	£10 per hour
Per session:	£30 Half Day £60 Full Day
Per week:	£150 Half Day £300 Full day

Our Terms and Conditions

- Nursery places are offered on a full and part-time basis. There is a minimum booking of 2 half-day sessions per week.
- Fees are charged monthly in advance and can be paid by cash or Direct Bank Transfer.
- We reserve the right to charge a late payment fee – this has a sliding scale – from £5 per month to £30 per month, depending on the amount owed.
- Days missed due to holidays, illness and sickness are still charged at the standard rate; however, it **may** be possible to ‘swap’ your day – this will incur an admin fee of £15.00.
- We require one month’s written notice of your intention to withdraw your child from our Nursery.
- You agree that you have read and accept our attendance policy.

Parent Signature	Date
Nursery Signature	Date